

Putnam County Public Library  
Board of Trustees  
June 10, 2024

President Jane McDonald called the regular meeting to order at 10:17am in the meeting room. Those present with Jane, included: Treasurer Marge Krigbaum, Library Director Christy Allen, Randal Olmstead, and Secretary Gloria Smith.

Marge moved to accept agenda. Gloria seconded. Vote 3-0-0.

Gloria moved to pay bills totaling \$11,710.83. Marge seconded. Vote 3-0-0.

Gloria moved to approve amended minutes (c. in Old Business should read "Summer Reading Program interim was completed." Also, date should read "10", not "17"). Marge seconded. Vote 3-0-0.

#### Librarian's Report:

- a. Scholastic Book Fair will be June 3-21 with a goal of \$1400.
- b. Summer Reading Program will be June 17-Aug 9.
- c. Aspen Black will perform June 21 at 9 and 10:30 am.
- d. Mini Teah Grant should be finalized tomorrow.
- e. Audit should be finalized by the end of July.
- f. LJ Hart financial disclosure will be complete by end of July.
- g. Building insurance with State Farm Insurance will be going up about \$300.
- h. Unemployment claim was denied.

#### Old Business:

- a. Wendy Tipton will be an employee substitute.
- b. Cabinets are installed in staff room.
- c. Continue search for glass block repair.
- d. Will advertise for back roof and tile repair.
- e. Presto-X Pest control will be here this week.

Randal left meeting at 10:45 am.

f. Marge moved to go into close session pursuant 2, 13, and 24 of Section 610.021, RSMo at 10:45 to discuss U.S. Department of Labor Salary Increase. Jane yes. Gloria yes, Marge yes. Gloria seconded. Vote 3-0-0. At 11:08 am Gloria moved to go back into Open session. Marge seconded. Vote 3-0-0. Jane yes. Marge yes. Gloria yes.

Marge moved to permit employees to bring their children under 18 years of age to work as long as it doesn't interfere with functions of library. Gloria seconded. Vote 3-0-0.

Gloria moved to change employees pay from salary to hourly with director earnings \$17.07 an hour and assistant director earning \$15.14 an hour. Marge seconded. Vote 3-0-0.

#### New Business:

- a. Marge moved to accept Randal Olmstead for Library Board of Trustees to replace Darl Davis as his term has expired. Gloria seconded. Vote 3-0-0  
Election of Trustees offices is tabled until July meeting.
- b. Gloria moved for Putnam County Fair Week hours to be:  
Tues: 9-5, Wed-Fri: 9-1, and Sat: 9-12. Marge seconded. Vote 3-0-0.
- c. Classic Books were discussed about selling and ordering new copies.

The next meeting will be Monday, July 15, at 10 am in the library meeting room.

Marge moved to adjourn at 11:23 am. Gloria seconded. Vote 3-0-0.

Respectfully submitted,

Gloria Smith

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Marge moved to go into closed session pursuant to sections 2, 13, 14 of Section 610.021, RSMo at 10:45 am. Gloria seconded. Vote Jane yes, Marge yes, Gloria yes. 3-0-0 Trustees discussed staff bringing children to work. Salary was discussed. At 11:08 am Gloria moved to go back into open session. Marge seconded. Vote: 3-0-0. Jane yes, Marge yes, Gloria yes.

Respectfully submitted

Gloria Smith

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Following meeting discussion, an add was placed in the newspaper for sealing off the exit to birds. With no response, Trustees voted to hire Brian Gander to do work. Marge voted in person, Jane, Leatha, Randal, and Gloria voted through text messaging. Vote 5-0-0.

Respectfully submitted

Gloria Smith